



## Submitting Questions in advance and Agenda Proposal for Annual General Meeting of Shareholders for the year 2024

### Submitting Questions in advance

#### 1. Objective

AppliCAD Public Company Limited “the Company” has recognized the importance of all shareholders and the practice of good Corporate Governance as the rights of shareholder as well as to comply with Securities and Exchange Act (No. 4) B.E. 2551 about the rights to propose the agenda from shareholders as the purpose of equal and fair action to all shareholders. Hence, the Company has provided the opportunity to shareholders to submit the questions in advance for the benefits to the operation of the Company and all shareholders. The Board of directors will consider answering questions submitted by shareholders in regards to the benefits of shareholders and those questions and answers will be disclosed in the Annual General Meeting of Shareholders for the year 2024 for the equal acknowledgement of the other shareholders.

#### 2. Procedures for Submitting Questions in advance

##### 2.1 Contact Information of shareholder

- Name – Last name
- Address
- Telephone number / Fax number
- E-mail
- Number of shares held in the Company

##### 2.2 Details of question

Question can be submitted with the document or evidence (if any) to the company secretary as the following details;

- Email        sorawat@applicadthai.com
- Address      **Company Secretary, Applicad Public Company Limited 69,  
Sukhumvit 68, Sukhumvit rd., Bangnanuea, Bangna, Bangkok, 10260**

2.3 Shareholders of the Company can submit the question in advance from **now on to 31 January 2024.**

#### 3. Answering

The Board of directors will consider answering questions submitted by shareholders in regards to the benefits of shareholders and those questions and answers will be disclosed in the Annual General Meeting of Shareholders for the year 2024 for the equal acknowledgement of the other shareholders.



## Agenda Proposal

### 1. Objective

With respect to the right of shareholders to propose the agenda to be considered in advance of the Annual General Meeting of Shareholders for the year 2024 which is a part of the principles of Good Corporate Governance to ensure that all shareholders are fairly and equitably treated, AppliCAD Public Company Limited (the "Company") has set up the criteria for shareholders to propose the agenda in advance. It demonstrates clear guidelines to ensure that all agenda items are genuinely benefit to the Company.

### 2. Qualifications of shareholders who are eligible to propose matters as agenda for the Annual General Meeting

- 2.1 Being shareholders of the Company which can be either one shareholder or combined shareholders.
- 2.2 Holding not less than 5 percent of the total voting rights of the Company.
- 2.3 Must hold those shares as stipulated in 2.2 on the date on which the matters as agenda are being proposed.
- 2.4 Must hold those shares as stipulated in 2.2 on the record date in order to determine the right of the shareholders to attend the Annual General Meeting of that year.

Please note that, if, after the Company has checked the name of shareholders on the record date as stipulated in 2.4 and it appears that such shareholders in 2.1 do not hold the shares as stipulated in 2.2. The Company reserves the right not to propose the matters as agenda to the Annual General Meeting for consideration even though the same has been included in the notice of the Annual General Meeting.

### 3. Proposal of the Agenda

Shareholders who possess qualification according to Section 2 have to indicate whether it is the matter proposed for acknowledgement, for approval, or for consideration, as the case may be, including details of the proposal. Shareholders shall fill out the "Agenda Proposal form for the Annual General Meeting of Shareholders for the year 2024" with other complete supplementary documents, and submit to the Company from now on to 31 January 2024. The aforementioned should be sent to the following address:

**Company Secretary**  
**AppliCAD Public Company Limited**  
**69, Sukhumvit 68, Sulhumvit rd.,**  
**Bangnanuea, Bangna, Bangkok, 10260**

In case, many shareholders have unified to propose agenda, all shareholders must fill out the " Agenda Proposal form for the Annual General Meeting of Shareholders for the year 2024" into one set and sign their names as evidence and provide the evidence of shareholding which should be forwarded together.



**4. To compose an efficient Annual General Meeting, the Company reserves its right not to include the following matters on the agenda**

- 1) The proposal from shareholders who are not fully qualified and the information provided by shareholders is incomplete, incorrect or unable to propose within the time limit.
- 2) The proposal which constitutes regular business operation of the Company and the proposer's reference does not sufficiently indicate any cause of irregularity.
- 3) The proposal that is beyond the power of the Company to successfully perform.
- 4) The proposal that shareholders already proposed in AGM within the past 12 months, which was under supported by less than 10% of total voting shares, unless given that the factual events are materially changed from those presented in the previous the Annual General Meeting of Shareholders.
- 5) The proposal that is not beneficial to the Company operations.
- 6) The proposal lying under management authority of the Company, except the ones causing adverse material impacts on shareholders in general.
- 7) The proposal that violates the law, rules, regulations of other governing or related agencies or does not comply with the objective, the article of association, code of conduct and business ethics of the Company.
- 8) The proposal, as stipulated by laws, for consideration at AGM, which has been regularly included in the meeting agenda by the Company.
- 9) The proposal on matters that the Company has already executed.

**5. Consideration**

The proposals proposed by shareholders shall be preliminarily scrutinized by the Corporate Governance Committee before further submission to the Board of Directors for consideration. Any proposals, under approval by the Board of Directors, will be included in the agenda as shown in the Notice of Invitation to the Annual General Meeting. For the proposal disapproved by the Board, the Company shall further inform shareholders with the reason of disapproval on the Company's website.



**Form to propose the agenda**

**For the Annual General Meeting of Shareholders for the year 2024**

1. General Information

Name-Surname (Mr., Mrs., Miss, or others) .....

Residing at Address ..... Village/Building ..... Moo .....

Soi. .... Road ..... Sub-district .....

District ..... Province ..... Postal Code .....

Tel ..... E-mail .....

2. Number of shares held .....as of (date).....

3. Proposed agenda item .....

Objective:       for consideration    for acknowledgement    for approval

Details .....

.....

with attachment(s)                       no attachment

4. Support documentations and evidences (if any) must be submitted for consideration.

4.1) The evidence of shares held

the certificate of shares held from Securities Company or any other certificates from Thailand Securities Depository Co., Ltd. or the Stock Exchange of Thailand (SET) or Securities Broker or a custodian or a certified true copies of certified share certificates.

4.2) Proof of Identity

In case of an individual: a certified true copy of national identification card or passport (in case of foreigners).

In case of a juristic person: a certified true copy of the company's affidavit and nation identification card or passport (in case of foreigners) of authorized directors who signed the form.

5. Certification

I certify that all information written in this Form, the evidence of shares held, and other support documents are accurate and agree that the Company may disclose such information and evidences.

Sign.....Shareholder

( ..... )

Sign.....Shareholder

( ..... )

Sign.....Shareholder

( ..... )

Sign.....Shareholder

( ..... )

Sign.....Shareholder

( ..... )

Sign.....Shareholder

( ..... )